**EQA FAILURE CHECKLIST**

DEPARTMENT\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SURVEY NAME\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SPECIMEN\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PROBLEM DESCRIPION\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ASESSMENT REVIEW

PT REPORT REVIEWED FOR CLERICAL ERRORS:

Evaluation results match your copy of submitted results yes No N/A

Wrong data entered yes No N/A

Wrong units entered yes No N/A

Incorrect instrument or methodology indicated yes No N/A

SAMPLE HANDLING:

Unexpected delays in receiving survey yes No N/A

Kit contents correct and in acceptable condition yes No N/A

Testing performed within suggested instruction time frame Yes No N/A

Specimen stored at correct temperature between receipt and analysis yes No N/A

Specimen analyzed at correct temperature yes No N/A

Sample mixed properly before testing yes No N/A

Sample diluted properly yes No N/A

Special Handling instructions were followed yes No N/A

TESTING PROCEDURE:

Testing personnel competent to perform analysis yes No N/A

Manufacture insert available and followed yes No N/A

Kit components replaced from another kit yes No N/A

Sample mix up yes No N/A

Instrument recently calibrated or due for calibration yes No N/A

Instruction maintenance up-to-date yes No N/A

New lot number calibrators used yes No N/A

Reagents within expiration date yes No N/A

Results reported within linearity yes No N/A

QC within established range yes No N/A

QC demonstrates an even distribution around the mean yes No N/A

QC results shift, trend or bias yes No N/A

Manufacturer consulted yes No N/A

SAMPLES RESULT

A single sample fails on several analytes yes No N/A

All sample failed for the analyte yes No N/A

Previous survey for the analyte demonstrate a problem emerging yes No N/A

PT material re-assayed yes No N/A

Investigation\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Conculution\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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PREVENTEIVE ACTION\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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NAME\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_